



TEDA
International School
Tianjin • China

Application for Admission

2023-2024

No.72 3rd Avenue, TEDA, Tianjin, China, 300457
teda.admissions@tedais.org www.tedais.net +86-22-66226158

Welcome to TIS!

Thank you for your interest in TEDA International School. A diverse school community, TIS enrolls children between the ages of 2 years, 9 months and 18 years who meet the eligibility requirements for enrollment. Applications are accepted throughout the year however; enrollment start dates may vary depending on program requirements. Admissions is selective and seeks to ensure an appropriate match between the prospective student and the School. A complete application and selection process is required before an offer of admission can be made.

Pre-Kindergarten families require a preliminary parent interview and observation of the child in the classroom prior to admission. Applicants with mild developmental, learning, emotional or physical disabilities may be admitted based on available support and program capacity. Applicants who lack proficiency in the English language may be admitted based on grade level and support needs.

TIS does not discriminate nor make admissions decisions on the basis of race, color, gender, religion or national or ethnic origin (except as required by law or policy).

Admissions decisions are based on several criteria, including:

- Previous school academic success
- English language proficiency
- Confidential recommendation forms
- TIS admissions test scores
- Family interview results
- Any specialized learning needs
- Current grade level capacity

Admissions process:

1. Please complete the application form and collect and other documentation.
2. Please remit the 2000 RMB application fee.
3. Applicants will complete an exam.
4. The student and his or her parents will take an interview.
5. The Admissions Committee will review the application and supporting documents, test and interview results, and make a determination of admission.
6. The admissions officer will inform the parents of the decision of the Admissions Committee.



APPLICANT INFORMATION

Applying to grade _____ School Year _____

Family Name - as appears in passport _____

Given Name - as appears in passport _____

Middle Name _____ Preferred Name _____

Date of Birth (M/D/Y) _____ Gender _____ Nationality _____

Passport Number _____ Phone _____

Local Tianjin/TEDA Address (if known)

Please
attach a
recent photo
of your child

ACADEMIC HISTORY

Name of schools attended (starting with most recent)	Years attended	Grade level(s)	Language of instruction	Current school email

SIBLING INFORMATION

Please list the names, grade levels of your other children in TIS

Name of Siblings	Grade

FAMILY INFORMATION

Father's Information (or Legal Guardian)

Family Name - as appears in passport _____

Given Name - as appears in passport _____

Nationality _____ Passport Number _____ Mobile Phone _____

Business Phone _____ Email _____

Employer _____ Position _____

Mother's Information (or Legal Guardian)

Family Name - as appears in passport _____

Given Name - as appears in passport _____

Nationality _____ Passport Number _____ Mobile Phone _____

Business Phone _____ Email _____

Employer _____ Position _____

Other (non – parent) emergency contact

Contact Name (Family, Given) _____ Phone _____ Relationship to student _____

Contact Name (Family, Given) _____ Phone _____ Relationship to student _____

LANGUAGE INFORMATION

Child's first language _____ Other languages _____

Languages spoken by father _____ Mother _____

If your child's first language is not English, has your child ever received English language education or support?

No ☐ Yes ☐

If yes, please give details and indicate duration. _____

DEVELOPMENTAL/EDUCATIONAL RELATED HISTORY

Has your child ever been diagnosed with a learning disability, behavioral/emotional difficulties or any other condition or circumstances that might impact his or her learning? No ☐ Yes ☐

If yes, please give details:

Has your child ever had an IEP (Individual Educational Plan) or other special academic program or support plan developed by any school or educational body? No ☐ Yes ☐

If yes, please give details:

Has your child ever been asked to leave or been expelled from a school? No ☐ Yes ☐

If yes, please indicate the circumstances:

Has your child ever shown signs of developmental or learning delay in any area?

If Yes, Diagnosed ☐ Undiagnosed ☐ Physical ☐
 Language ☐ Social / Emotional ☐ Learning ☐ Other ☐

If yes, please give details:

I / We hereby apply for admission for my son/daughter. I understand that I must remit a non-refundable application fee of ¥2,000 in order for this application to be processed.

Signature of one parent or guardian _____

School Seal _____

Date _____

Date _____



MEDICAL INFORMATION

Student Family Name _____ Given Name _____

Middle Name _____ Date of Birth _____ Grade _____ Gender _____

Father's Mobile Phone _____ Mother's Mobile Phone _____

Do you have any dietary restrictions due to religious beliefs or customs that the school should be aware of?

No ☐ Yes ☐ if yes, please explain: _____

Does your child have any allergies? No ☐ Yes ☐

If yes, give details: _____

How do you normally treat this allergy? _____

Does your child regularly take medications? No ☐ Yes ☐

If yes, please give the name of medicine and dosage _____

Does your child have any physical disabilities, health problems or limitations? No ☐ Yes ☐

If yes, please explain: _____

Does your child have any history of medical surgery? No ☐ Yes ☐

If yes, please explain: _____

Has your child been immunized (vaccinated) against any of the following diseases?

BCG (Tuberculosis) No ☐ Yes ☐ HBV (Hepatitis B) No ☐ Yes ☐

OPV (Poliomyelitis) No ☐ Yes ☐ DPT (Pertussis Diphtheria Tetanus) No ☐ Yes ☐

MV (Measles) No ☐ Yes ☐ MMR (Measles Mumps Rubella) No ☐ Yes ☐

HAV (Hepatitis A) No ☐ Yes ☐ JEV (Japanese Encephalitis) No ☐ Yes ☐

MCV (Epidemic Cerebrospinal Meningitis) No ☐ Yes ☐

Does your child wear?

Glasses No ☐ Yes ☐ Hearing Aid No ☐ Yes ☐

Does your child suffer from any of the following?

Asthma No ☐ Yes ☐ Eczema No ☐ Yes ☐ Diabetes No ☐ Yes ☐

HIV/AIDS No ☐ Yes ☐ Epilepsy No ☐ Yes ☐ Seizures No ☐ Yes ☐

Tuberculosis No ☐ Yes ☐

If yes, what medication does your child take for this? _____

Other health concerns: _____

Signature of one parent or guardian _____

School Seal _____

Date _____

Date _____

MEDICAL AUTHORIZATION /RELEASE OF LIABILITY

MEDICAL CARE AND TREATMENT

Should my child become ill or injured at school or while on the school grounds or participating in school-sponsored activities, I authorize school staff to provide necessary medical treatment. In case of emergency I authorize the school to transport my child to TEDA Hospital to receive treatment. I agree to reimburse the school for any medical, drug or other fees incurred for treatment prescribed to my child that are not otherwise covered by insurance.

MEDICAL DISCLAIMER

Parents should be aware that, occasionally through the regular course of school business and activities, children do become ill and occasionally accidents do occur. Medical expenses in relation to such emergencies or accidents are the responsibility of the parents/guardian. School has purchased insurance for students. The insurance company will assume relevant responsibilities, basic insurance cover is held for cases in which liability is deemed to be with the school.

WAIVER AND RELEASE

TEDA International School and its employees and agents are hereby released and forever discharged from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or other medical service in connection with various activities/field trips. The parents and/ or guardians do hereby authorize treatment be rendered as is deemed necessary by the faculty participating in the activity. In the event of an emergency, the person named as your Emergency Contact will be contacted if possible.

ACCIDENT INSURANCE

TEDA International School purchases and carries accidental injury insurance coverage for all students. In accordance with the pertinent insurance terms, the insurance company shall bear all the medical expenses and/or hospitalization expenses in relation to accidents or illness occur during various school activities/field trips. Each participant is expected and encouraged to obtain his or her own medical or health insurance coverage as well.

Signature of one parent or guardian _____

School Seal _____

Date _____

Date _____

COMMUNITY MEMBER AGREEMENT

A successful education requires a committed, trusting partnership between the student, parents, and school. All TIS community members (students, parents, teachers, and staff members) have the right to physical, social, and emotional safety and security in their school. With this right comes the responsibility for everyone to be accountable for their actions and to contribute to a safe, positive and productive school environment.

PARENT RESPONSIBILITIES

- Embrace and support the school's vision, mission, and core beliefs.
- Respect and abide by the school's policies, rules and procedures, and expect my children to do the same.
- Stay informed about my child's performance, progress and experience by:
 - o speaking or otherwise communicating directly with teachers
 - o monitoring progress via PowerSchool (secondary students only)
 - o attending appropriate meetings and workshops
 - o reading school publications, emails, newsletters, and other communications
- Work together in partnership with teachers and other school staff members, and other parents, to support the academic, social, and emotional growth of children.
- Promote a school climate of trust and respect by communicating concerns openly and constructively to the teacher or administrator closest to the problem.
- Approach and address concerns that arise by:
 - o presuming positive intentions and keeping in mind that we are all committed to the best interests of the children we serve even when in disagreement
 - o asking thoughtful questions; seeking to fully understand an issue before drawing conclusions
 - o avoiding hearsay and rumors; speaking for myself and not for others
 - o supporting a productive and solution-oriented approach to all situations
- Support the Parent and Friends Association (PFA) through membership, support PFA goals, and participate in PFA-sponsored events and activities.
- Ensure that my child has all needed school supplies and uniform components, and that he or she comes to school on time each day, ready to learn. Observe the school calendar and schedule appointments and trips during scheduled school holidays.
- Provide a home environment that supports the development of positive learning attitudes and habits.
- Respect school parking procedures and parking in designated areas. Be considerate of other drivers.
- Refrain from initiating or passing along rumors or derogatory comments regarding the school, its students, faculty, administrators, staff members, or parents on social media or other online platforms.

- Inform the school of any changes of address, contact details, or personal circumstances.

As a parent and member of the TIS community, I agree to:

- Ensure that my contact information is kept current and accurate.
- Monitor my child's health and ensure that the School is aware of any health issues concerning my child.
- Authorize the school to provide or arrange for emergency medical treatment if necessary.
- Agree to abide by and support the Community Member Agreement.
- Agree to the tuition fee payment and financial guidelines.

I understand that failure to abide by this agreement may result in restrictions placed on school participation or the termination of my child's enrollment.

Signature of one parent or guardian _____

School Seal _____

Date _____

Date _____



ADDITIONAL PARENTAL CONSENT

LEARNING SUPPORT: Support services are provided for students with learning needs beyond the scope of regular classroom instruction. If, during the course of instruction, there are indications that your child requires special services or support, the Student Support Team will evaluate the specific needs of your child and make detailed recommendations within the scope of the school's resources. Parents will be contacted and included in this evaluation process. If appropriate, a support plan will be implemented that may include expectations of parents, including specific home interventions or adaptations, or the procurement of outside professional evaluations or services, as outlined in the plan.

Recommendations included in the support plan may include but are not limited to:

- Accommodations in learning or change in class placement
- Home interventions/Adaptation
- Support from the Special Needs Teacher
- Procurement of outside professional services

If the school is unable to provide support at the level required, or if parents refuse to cooperate with the recommendations in the support plan, the school reserves the right to retract the offer of admission.

PARENTAL SUPERVISION: The School expects that students will receive an appropriate level of parental (or guardian) supervision and care while at home or away from school. If the School believes that insufficient care is being provided, or that the child is in an unsafe situation or environment, the student's enrollment may be terminated.

STUDENT-PARENT HANDBOOK: Handbooks for each grade level or school division are posted on the School website (<http://www.tedais.net/portal/>). Handbooks outline academic and behavioral procedures and expectations, and parents and students are expected to be familiar with and comply with these expectations. Student behavior that exceeds or is inconsistent with the standard expected by the School may be withdrawn from enrollment in the School.

SCHOOL PROMOTIONAL PHOTOS

The School takes and occasionally uses photos of School activities, including individual student photos, on its website, on its WeChat account, and for its promotional and marketing materials. Unless parents specifically refuse consent, in writing, for their child to appear in photos used for this purpose, parent permission is implied.

Signature of one parent or guardian _____

School Seal _____

Date _____

Date _____



TUITION FEE

Grade Level	Infrastructure Fee	Tuition Fee	Total Tuition
Pre-Kindergarten(Half day)	7,820RMB	70,380RMB	78,200RMB
Pre-Kindergarten(Full day)	12,160 RMB	109,440RMB	121,600RMB
Kindergarten – Grade 5	18,600MB	167,400RMB	186,000RMB
Grade 6 – 12	20,240RMB	182,160RMB	202,400RMB
Bus Fee(if required): TEDA Routes ¥5000/school year			
Bus Fee(if required): Tianjin Downtown Routes ¥25000/school year			

Tuition fees may be paid annually or by semester. The due date for payment is stated on the invoice which is sent to each parent. A 2% discount on the tuition fee is applied when the full year payment is received prior to July 15th, 2023 deadline.

For parents who choose to make payment on a semester basis, the due date for the 1st semester tuition is July 15th, 2023. The 2nd Semester tuition fee should be made no later than Dec 15th, 2023. Families with three or more children enrolled full-time receive a 20% discount on tuition fees for the third child.

APPLICATION FEE

A RMB 2,000 application fee is payable when the application form is submitted and must be paid prior to any evaluation by the Admissions Committee. The application fee is valid for just the academic year for which the student is applying. This fee is non-refundable regardless of the decision on admission.

ADDITIONAL FEES

These expenses are not covered by tuition fees:

- School uniform – Required (may be purchased on campus in the Corner Store)
- Week Without Walls – Required (fees vary by grade level)
- Activity, athletics, and field trip participation – May be required (fees vary by activity)
- Lunch service – Optional
- Daily school bus transportation – Optional

PAYMENT PROCEDURES

Payment may be made by either bank card or bank transfer. Cash payments are not accepted. Please include the student's name with all payments.

RMB Remittance

Bank Name: 中国建设银行股份有限公司天津塘沽支行

Account Name: 天津经济技术开发区国际学校

Account Number (银行账号): 12050167590000001696

US Dollar Remittance

Beneficiary/Payee: TEDA International School

Bank: CHINA CONSTRUCTION BANK TIANJIN TANGGU SUB-BRANCH (Swift Code: PCBCCNBJTX)

Account Number: 12014867000220003896

Exchange rates are calculated by the school. All bank transfer fees are the responsibility of the payer.

LATE PAYMENTS

Tuition fees that remain unpaid after 30 days may result in the student being suspended from attending classes until the fees are paid. Fees that remain unpaid after 60 days may result in termination of enrollment.

TUITION REFUND PROCEDURES

- The application fee is non-refundable and non-transferable.
- A Withdrawal Request Form must be submitted to the Admission Office. For the purposes of tuition refunds, the date confirmed with the school as the withdrawal date shall serve as the basis for refund calculations.
- The infrastructure fee included in the total tuition is non-refundable and non-transferable, but the tuition portion specified in these regulations will be refunded on a prorated basis based on the number of days enrolled.
- Force Majeure: In the event that the School is unable to operate or perform its function at its expected level due to a natural or manmade disaster, act of war, governmental directive or mandate, or other unforeseen crisis or circumstance beyond its control, no fees will be refunded.

PARENT AGREEMENT

As a parent and member of the TIS community, I understand that failure to abide by this agreement may result in restrictions placed on school participation or the termination of my child's enrollment.

Signature of one parent or guardian _____

School Seal _____

Date _____

Date _____