

Admissions Check List

TEDA International School Required Documents

Please submit the application form first and then a TIS admission officer will contact you to guide you through the process.

The link to the application form can be found at <https://www.tedais.net/portal/index.html>.

To be considered for admission to TIS, please prepare all documents listed below.

TIS Required documents	Pre-K	Kindergarten - Grade 5	Grades 6–8	Grades 9–12
Completed, signed application form	☐	☐	☐	☐
Current photograph of student (1 Passport photo size about 48mm*33mm)	☐	☐	☐	☐
Application Fee – RMB2000 (non-refundable and non-transferable, payment may be made by either bank card or bank transfer. Cash payments are not accepted.)	☐	☐	☐	☐
Confidential reference forms (Sent directly to TIS from current school.)	☐	☐	☐	☐
Enrollment Questionnaire (for Pre-K)	☐	N/A	N/A	N/A
Transcripts of past academic performance for 3 years (for grade 2 and above)	N/A	☐	☐	☐
Students' and parents' passports and valid visa Taiwan, Hong Kong SAR, and Macau SAR Student's travel permit for mainland China (3 photocopies each)	☐	☐	☐	☐
ID and Household Register for Chinese student and parents (or legal guardians) (only required for Chinese applicants and the parents) (3 photocopies each)	☐	☐	☐	☐
Student Birth Certificate (1 photocopy)	☐	☐	☐	☐
Student Immunization Record (2 photocopies)	☐	☐	☐	☐

Eligibility Guidelines

Government Required Documents

Families wishing to apply at TEDA International School must meet one of the five categories listed below. Please choose the appropriate category and submit all relevant documentation to the admissions office.

Categories:

A. Student and parents have foreign passports.

Government Required Documents	
Passport copy for student and both parents	☐
Entrance Visa and Residence Permit copies for student and both parents	☐
Student Birth Certificate	☐

B. Student has a foreign passport. One or both parents are PRC passport holders.

Government Required Documents	
Passport copy for student and parent holding a foreign passport (if applicable)	☐
Entrance Visa and Residence Permit copies for student and parent holding a foreign passport (if applicable)	☐
Student Birth Certificate	☐
Chinese ID card for PRC passport parent(s)	☐
Household Register of parent(s) (or legal guardians) -only required for PRC passport parent(s)	☐

C. Student is a PRC passport holder with a foreign country permanent residence permit. At least one of the parents has a foreign permanent residence permit, a record of permanent residence in that country for at least two years.

Government Required Documents	
Passport copy for student and the parent(s) who hold the foreign permanent residence permits	☐
Foreign country Permanent Residence Permit Card for student and parent(s)	☐
Student Birth Certificate	☐

Chinese ID card for student and parent(s)	☐
Household Register of student and parent(s) – (or legal guardian(s))	☐

D. Students from Taiwan, Hong Kong SAR and Macau SAR are eligible for admission.

Government Required Documents	
Passport copy for student and the parent(s) who are from Taiwan, Hong Kong SAR, and Macau SAR	☐
Student's travel permit for mainland China	☐
Resident Permit for student (if applicable)	☐
Student Birth Certificate	☐
Chinese ID card for student and parent(s) (if applicable)	☐
Household Register of student and parent(s) – (or legal guardians) (if applicable)	☐

E. Student and both parents are PRC passport holders (without the foreign country permanent residence permit) are only eligible to apply for Pre-K, K, Gr.10-12.

Government Required Documents	
Student Birth Certificate	☐
Chinese ID card for student and parent(s)	☐
Household Register of student and parent(s) – (or legal guardians)	☐

NOTES:

- All applicants must submit all required enrollment documentation.
- If the applicant is a stepchild or adopted, custody documents may be requested.